# Attachment I: Letter of Intent Template

Intention to submit an application responsive to the LA CATS Community Scholars Program Research Awards Request for Application, **Cohort 7 (2025-2026)**

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Priority health condition addressed**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Academic Investigator**: name, position and contact information

**Community Investigator**: name, position and contact information

**Academic department financial point of contact**: name, position and contact information

**Project abstract in lay language** (please provide a **brief** statement in 2-3 paragraphs describing the research project and methods)

Our team’s preferred meetingtime is~~:~~

**Day of week** (Rank order with 1 being the most preferred and 3 being least preferred):

[ ] Monday [ ]Tuesday [ ]Wednesday [ ]Thursday [ ] Friday

**Time of day** (Rank with 1 being the most preferred and 2 being least preferred):

[ ] 11:30 am to 1 pm [ ] 4:00 pm to 5:30 pm

Other suggestions for day and time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert Academic Name/Signature/Date]

[Insert Community Name/Signature/Date]